

Decal Exchange

Because a decal is assigned to a specific conveyance, it cannot be transferred. CBP will exchange a user fee paid for one conveyance and apply it to a different conveyance of the same type; see below:

The following documentation must be submitted for decal exchanges:

- **Unused** decal.
- Itemized receipt that was issued to you with the decal.
- New application (CF339V or CF339A) for the vessel or aircraft that will be assigned the replacement decal. New Payment is no longer required.
- Signed statement with a brief explanation of the circumstances that required the exchange, with a contact name and telephone number.

** The exception to the 30-day rule: If you purchased a transponder prior to January 1st, it may be exchanged through January 31st of the renewal year.*

Mail or Fax the above documents to:

U.S. Customs and Border Protection
ATTN: DTOPS Program Administrator
6650 Telecom Drive, Suite 100
Indianapolis, IN 46278

Fax: 317-290-3219

Need a Paper Application?

1. Visit the DTOPS website: <http://dtops.cbp.dhs.gov/>
2. After arriving at the site, click "Helpful Info" in the header
3. Select "Need a paper application?" from the dropdown

This page has instructions on how to fill out a paper application, and provides links to download them.